



# THE CITY OF EAGLE EAGLE PUBLIC LIBRARY BOARD MINUTES

Eagle City Hall, 660 Civic Lane  
February 17, 2021 6:00 P.M.

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1. **CALL TO ORDER** at 6:00
2. **ROLL CALL: MORTENSEN, HYER, SOELBERG, LEWIS, HOPKINS** all present
3. **ACTION ITEM: ADDITIONS, DELETIONS, OR MODIFICATIONS TO THE AGENDA**
4. **ALL CONSENT ITEMS ARE ACTION ITEMS. CONSENT AGENDA:**
  - a. Consent Agenda items are considered to be routine and are acted on with one motion. There will be no separate discussion on these items unless an Eagle Public Library Board of Trustees member, City Staff, or a citizen requests an item to be removed from the Consent Agenda for discussion. Items removed from the Consent Agenda will be placed on the Regular Agenda in a sequence determined by the Rules of Order.
  - b. Any item on the Consent Agenda that contains written recommendations from the City of Eagle shall be adopted as part of the Eagle Public Library's Board of Trustees Agenda approval motion unless specifically stated otherwise.
  - c. Minutes of January 20, 2020
  - d. Minutes of February 10, 2021 special meeting
  - e. Approval of Bills
  - f. Distribution of Free Materials Policy: Annual policy review. This policy was adopted on August 12, 2013, and was last reviewed and reaffirmed on February 19, 2020. There are no recommended changes.
  - g. Donations Policy: Annual policy review. This policy was adopted on July 8, 2013, and was last reviewed and reaffirmed on February 19, 2020. There are no recommended changes.

1<sup>st</sup>: Lewis

2<sup>nd</sup>: Hyer

Consent agenda unanimously approved

## 5. REPORTS

### a. Director's Report

Circulation has been down from last year, but remains consistent with the year.  
Work has been done in preparation for reopening of library. So far it has been going ok.  
Marketing update and highlight of collections.

### b. Friends of the Eagle Public Library

No one present and nothing to address

### c. Library Liaison / City Hall Reports

Ms Gold is no longer with City Hall. No update on if there will be a new representative appointed.

### d. Board Specialists Reports

- i. **Growth and Development** Moretensen – nothing new to report
- ii. **Finance** Soelberg - nothing new to report
- iii. **Personnel** Hyer - nothing new to report
- iv. **Foundation** Lewis - nothing new to report

## 6. OLD BUSINESS

- a. None

## 7. NEW BUSINESS

- a. None

8. **PUBLIC COMMENT:** This time is reserved for the public to address the Eagle Public Library Board of Trustees regarding concerns or comments they would like to provide to the Board regarding subjects **not** on the agenda. This is **not** the time slot to give formal testimony on a new business item or pending application or proposal. Out of courtesy for all who wish to speak, the Board requests each speaker limit their comments to three (3) minutes.

No public present

## 9. ADJOURNMENT

1<sup>st</sup>: Soelberg

2<sup>nd</sup>: Hopkins

Unanimous approval to adjourn at 6:09pm

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