



THE CITY OF EAGLE EAGLE PUBLIC LIBRARY BOARD AMENDED AGENDA

Eagle City Hall, 660 Civic Lane
January 20, 2021 6:00 P.M.

1. **CALL TO ORDER at 6:02**

2. **ROLL CALL: MORTENSEN, HYER, SOELBERG, LEWIS, HOPKINS**

All present

3. ***ACTION ITEM: ADDITIONS, DELETIONS, OR MODIFICATIONS TO THE AGENDA***

4. ***ALL CONSENT ITEMS ARE ACTION ITEMS. CONSENT AGENDA:***

- a. Consent Agenda items are considered to be routine and are acted on with one motion. There will be no separate discussion on these items unless an Eagle Public Library Board of Trustees member, City Staff, or a citizen requests an item to be removed from the Consent Agenda for discussion. Items removed from the Consent Agenda will be placed on the Regular Agenda in a sequence determined by the Rules of Order.
- b. Any item on the Consent Agenda that contains written recommendations from the City of Eagle shall be adopted as part of the Eagle Public Library's Board of Trustees Agenda approval motion unless specifically stated otherwise.
- c. **Minutes of December 16, 2020**
- d. **Approval of Bills**
- e. **Bulletin Board Policy:** Annual policy review. This policy was adopted on August 12, 2013, and was last reviewed and reaffirmed on February 19, 2020. There are no recommended changes.

1st: Mortenson

2nd: Soelberg

Unanimously approved

5. **REPORTS**

a. **Director's Report**

Circulation remains down from last year, but is consistent with the past 9 months, reflecting the impact of the Covid-19 pandemic. Circulation is rising consistently as the pandemic progresses. Digital material is the most consistently utilized. Curbside and doorstep delivery are gaining in popularity.

The library renovation project is progressing well. The carpeting has been finished. The remaining tasks are clean-up projects and the modification to the guest services assistance area.

b. **Friends of the Eagle Public Library** none present: nothing new to report

c. **Library Liaison / City Hall Reports** Ms. Gold – no updates to report. She did share public comment from city council meeting was a resident speaking highly of the doorstep delivery program.

d. **Board Specialists Reports** Discussion held about board specialist positions to include:

Mortenson: Growth and Development

Lewis: Foundation

Soelberg: Finance

Hyer: Personnel

Hopkins: Support of Growth/Development and Foundation as needed

i. **Growth and Development** Mortenson: no updates to report

ii. **Finance** No updates

iii. **Personnel** Hyer: no updates to report

iv. **Foundation** Soelberg: no updates to report

6. **OLD BUSINESS**

a. ***ACTION ITEM: Request for approval to modify Guest Services assistance area.***

Change to wall structure at the second set of doors in the lobby proposed. Original wall to be replaced and reconfigured. Funds are readily available in the budget. Requested timeline is as soon as possible. One bid has been received thus far.

1st: Hyer

2nd: Lewis

Unanimously approved

7. **NEW BUSINESS**

a. **None**



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March 19, 2019 6:00 P.M.

8. **PUBLIC COMMENT:** This time is reserved for the public to address the Eagle Public Library Board of Trustees regarding concerns or comments they would like to provide to the Board regarding subjects **not** on the agenda. This is **not** the time slot to give formal testimony on a new business item or pending application or proposal. Out of courtesy for all who wish to speak, the Board requests each speaker limit their comments to three (3) minutes.

9. **ADJOURNMENT**

1st: Lewis

2nd: Mortensen

Unanimously adjourned at 6:16