



# THE CITY OF EAGLE EAGLE PUBLIC LIBRARY BOARD MINUTES

Eagle City Hall, 660 Civic Lane  
July 15, 2020 6:00 P.M.

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- A. CALL TO ORDER at 6:01pm**
- B. ROLL CALL: HYER, THAEMERT, SOELBERG, MORTENSEN (not present), LEWIS**
- C. ACTION ITEM: ADDITIONS, DELETIONS, OR MODIFICATIONS TO THE AGENDA**
- D. ALL CONSENT ITEMS ARE ACTION ITEMS. CONSENT AGENDA:**
- a. Consent Agenda items are considered to be routine and are acted on with one motion. There will be no separate discussion on these items unless an Eagle Public Library Board of Trustees member, City Staff, or a citizen requests an item to be removed from the Consent Agenda for discussion. Items removed from the Consent Agenda will be placed on the Regular Agenda in a sequence determined by the Rules of Order.
  - b. Any item on the Consent Agenda that contains written recommendations from the City of Eagle shall be adopted as part of the Eagle Public Library's Board of Trustees Agenda approval motion unless specifically stated otherwise.
  - c. Minutes of May 20, 2020
  - d. Approval of Bills
  - e. Library Use Policy: Annual policy review. This policy was adopted on July 17, 2019. There are no recommended changes.  
1<sup>st</sup>: Soelberg  
2<sup>nd</sup>: Lewis  
Unanimously passed
- E. REPORTS**
- a. **Director's Report**: overall circulation 41,000 for month, most circulation is going through curbside pick-up and digital content, we are down about 29% overall, as of today all public is wearing masks. Discussed some shift of many families to homeschooling due to COVID-19 and possibility of Library to promote to homeschoolers. Discussed home delivery service. Requested a more detailed plan for next meeting.
  - b. **Library Liaison / City Hall Reports** Goldman, no report
  - c. **Board Specialists Reports**
    - i. **Growth and Development** Mortensen not present, no report
    - ii. **Finance** Thaemert some discussion on budget for next year and possible scenarios in case of budget cuts
    - iii. **Personnel** Hyer no report
    - iv. **Foundation** Soelberg reached out to a couple of people, no firm commitments yet
- F. OLD BUSINESS**
- a. ACTION ITEM: FY 2020-2021 Budget  
1st: Hyer  
2<sup>nd</sup>: Soelberg  
Unanimously approved
- G. NEW BUSINESS**
- a. ACTION ITEM: Growth and Development Workshop: Schedule future Growth and Development workshop.  
Hyer to send out Doodle poll.
- H. PUBLIC COMMENT**: This time is reserved for the public to address the Eagle Public Library Board of Trustees regarding concerns or comments they would like to provide to the Board regarding subjects **not** on the agenda. This is **not** the time slot to give formal testimony on a new business item or pending application or proposal. Out of courtesy
- I. ADJOURNMENT**
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**THE CITY OF EAGLE  
EAGLE PUBLIC LIBRARY BOARD**

Eagle City Hall, 660 Civic Lane  
March 19, 2019 6:00 P.M.

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1<sup>st</sup>: Lewis

2<sup>nd</sup>: Hyer

Unanimous at 6:32pm