



THE CITY OF EAGLE EAGLE PUBLIC LIBRARY BOARD

Eagle City Hall, 660 Civic Lane
October 16, 2019 6:00 P.M.

1. CALL TO ORDER called to order at 6:06pm
2. ROLL CALL: MORTENSEN, HYER, THAEMERT, SOELBERG all present
3. ACTION ITEM: ADDITIONS, DELETIONS, OR MODIFICATIONS TO THE AGENDA
4. ACTION ITEM: ELECTION OF BOARD OFFICERS FOR FY 2019/20

- a. *Mortensen to past president*
- b. *Hyer to president*
- c. *Thaemert for Vice President*
- d. *Soelberg to Secretary*

1st Mortensen 2nd Hyer all unanimously

5. ALL CONSENT ITEMS ARE ACTION ITEMS. CONSENT AGENDA:

- Consent Agenda items are considered to be routine and are acted on with one motion. There will be no separate discussion on these items unless an Eagle Public Library Board of Trustees member, City Staff, or a citizen requests an item to be removed from the Consent Agenda for discussion. Items removed from the Consent Agenda will be placed on the Regular Agenda in a sequence determined by the Rules of Order.
- Any item on the Consent Agenda that contains written recommendations from the City of Eagle shall be adopted as part of the Eagle Public Library's Board of Trustees Agenda approval motion unless specifically stated otherwise.
- Minutes of September 18, 2019
- Approval of Bills.
- Collection Development Policy: Annual policy review. This policy was adopted on October 17, 2018. There are no recommended changes.
- Guest Services Policy: Annual policy review. This policy was adopted on October 19, 2016. There are no recommended changes.

Thaemert 1st, 2nd Mortensen unanimously passed

6. REPORTS

- a. **Director's Report**
 - i. Topped 600K in circulation in FY19 for 12.6% growth over previous FY, digital circulation is up 22.5% for the year
 - ii. Bumgarner presented twice, once at Idaho library meeting and once in Jerome at Magic Valley
- b. **Library Liaison / City Hall Reports-** nothing specific to report for Library to report
- c. **Board Specialists Reports**
 - i. **Growth and Development (Danny and Steve)**
 1. Community messaging: as we talk about the Library to the community talk about what can't happen versus what could with expansion, consult with community and root it back to the Library values, convey compassion about the people the Library helps, and enthusiasm, don't be afraid to ask for endorsements, and explain how library helps break down social isolation
 2. Non-traditional designs: lost arts, cooking, gardens
 3. Greenest building is the one that already exists
 4. Fundraising: using foundations, grants, local utility, look at possibility of using site as demo for new construction materials and methods to help drive costs down
 5. Phototyping: have public bring in photos of what they value to info our plan
 6. At the Design Institute, opportunities: improve acoustics, better utilized space, and better customer service based on where people are gathering. Architects provided some ideas about how to reconfigure existing space with and without an expansion.



THE CITY OF EAGLE EAGLE PUBLIC LIBRARY BOARD

Eagle City Hall, 660 Civic Lane
October 16, 2019 6:00 P.M.

7. Moving forward: Recommendation to have some workshop to have some workshop time, to focus next strategic planning cycle on how to actualize the existing plan into a newly designed physical space, need for external support
 - ii. **Finance-** nothing to report
 - iii. **Personnel-** nothing to report
 - iv. **Foundation-** Some names have been received, but more are needed. No outreach has been done because we are awaiting formal vote of the Board to move forward.

7. OLD BUSINESS

- a. **ACTION ITEM: Trustee Job Description and Specialist Charters.**
Tabled until next time
- b. **ACTION ITEM: Fines and Fees Schedule.**
Average home value after homestead exemption was \$340,000, with the levy rate, the new rate would go from \$56 to \$114. Tabled to next time pending finding out the median home price to see if the cost would come down.
- c. **ACTION ITEM: Proposed meeting with Garden City Public Library Foundation** (NH)
Hyer will invite the representative to present at the next meeting with prepared questions for her to address.

8. NEW BUSINESS

- a. **ACTION ITEM: Family Place Libraries.** Staff seeking authorization for funding for certification by national Family Place Libraries program.
Many benefits to pursuing this certification. This program aligns with the Library strategic plan and is in alignment with many of the on-going initiatives, but would enrich and help move efforts forward. Bumgarner is requesting \$12,000 to pursue certification which includes staff training, multi-day institute, site visit from organization. Money would come from currently unfilled position.
1st: Soelberg
2nd: Thaemert
Approved
- b. **ACTION ITEM: Authorization for Board Specialists to act on behalf of Library Board to explore formation of Foundation and to speak publicly about the Foundation.** (TS)
1st: Thaemert
2nd: Hyer
Approved
- c. **ACTION ITEM: Board Vacancy.**
Invite applicants to attend November meeting

9. **PUBLIC COMMENT:** This time is reserved for the public to address the Eagle Public Library Board of Trustees regarding concerns or comments they would like to provide to the Board regarding subjects **not** on the agenda. This is **not** the time slot to give formal testimony on a new business item or pending application or proposal. Out of courtesy for all who wish to speak, the Board requests each speaker limit their comments to three (3) minutes.

Tom Rogers discussed future opportunities for collaborations.

10. **EXECUTIVE SESSION :** 74-206. Executive sessions -- When authorized. (1) An executive session at which members of the public are excluded may be held, but only for the purposes and only in the manner set forth in this section. The motion to go into executive session shall identify the specific subsections of this section that authorize the executive session. There shall be a roll call vote on the motion and the vote shall be recorded in the minutes. An executive session shall be authorized by a two-thirds (2/3) vote of the governing body. An executive session may be held:

- a. 74-206 (1) (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

Roll Call vote:

Hyer: yes

Thaemert: yes

Soelberg: yes



**THE CITY OF EAGLE
EAGLE PUBLIC LIBRARY BOARD**

Eagle City Hall, 660 Civic Lane
October 16, 2019 6:00 P.M.

Mortensen: yes

At 7:18 pm

11. ADJOURNMENT at 7:54pm