



# THE CITY OF EAGLE EAGLE PUBLIC LIBRARY BOARD

Eagle City Hall, 660 Civic Lane  
August 21, 2019 6:00 P.M.

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1. **CALL TO ORDER:** 6:04
2. **ROLL CALL:** MORTENSEN present, HYER absent, THAEMERT present, ROGERS present at 6:07, SOELBERG present.
3. **ADDITIONS, DELETIONS, OR MODIFICATIONS TO THE AGENDA:** None
4. **CONSENT AGENDA:**
  - Minutes of July 17, 2019 and August 4, 2019.
  - Approval of Bills.
  - Selling and Soliciting on Library Premises
  - Trustee Connections recommendations

Thaemert moved to approve the consent agenda with the deletion of Hyer from inclusion in the Growth and Development Specialist position as indicated in the August 4, 2019 minutes. Soelberg seconded. All approved, motion passed.

## 5. REPORTS

### a. Director's Report

Mr. Bumgarner introduced several new employees and shared there was a vacancy in the lifelong education position with a recent resignation. He continues to report there are ongoing space issues within the library which resulted in an altercation between a few library patrons.

### b. Library Liaison / City Hall Reports

Council Member Mitchel provided a brief update.

### c. Board Specialists Reports

#### i. Growth and Development

Mortensen provided an update on actions since the previous meeting. He met with the mayor to touch base on expectations for a plan. There was a suggestion that the board have a joint working session with the mayor and city council when the board was ready to move forward with a bond proposal.

#### ii. Finance

Thaemert shared with the board that she had met with Mr. Bumgarner individually to get a better understanding of the budget process and expectations. She anticipates most of the work will occur in the spring when the new budget process begins.

#### iii. Personnel

No report

#### iv. Foundation

Rogers and Solberg have not met yet but Soelberg presented on some information she had researched about foundation work. She requested we review our professional networks and provide her with at least one name that could be contacted either to provide additional information or as a possible member of a future foundation.

## 6. OLD BUSINESS

### a. Library Use Policy.

After discussion, Soelberg moved to approve the library use policy with the senior citizen discount removed, the tax bill calculation method to determine non-resident fees and a 6% rate for those people renting their homes. Rogers seconded the motion. All approved, motion passed.



**THE CITY OF EAGLE  
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March 19, 2019 6:00 P.M.

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**b. Fee Schedule.**

Thaemert moved to send the proposed fee schedule to the city council in October for approval. Mortensen seconded the motion. All approved, motion passed.

**c. Marketing Specialist Job Description.**

Mortensen moved to approve the job description once the city attorney had reviewed the final description. Soelberg seconded the motion. All approved, motion passed.

**7. NEW BUSINESS**

**a. Trustee Job Description and Specialist Charters.**

This issue was tabled for another month to give the members time to review and provide comment at the next meeting.

**b. Board Vacancy.**

Rogers' terms expires in October 2019. When a member's term expires the general procedure is to post the vacancy and anyone can apply, including the incumbent. Mortenson moved to post the vacancy as soon as possible. Soelberg seconded the motion. All approved, motion passed.

**8. PUBLIC COMMENT: None.**

**9. EXECUTIVE SESSION:** Mortensen moved to enter into executive session pursuant to 74-206 (1) (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. A roll call vote was held and all approved to enter into executive session starting at 7:14pm.

**10. ADJOURNMENT:** Executive session ended and the meeting adjourned at 7:35pm.