



**THE CITY OF EAGLE
EAGLE LIBRARY BOARD**
Eagle City Hall, 660 E. Civic Lane
April 18, 2018 6:00 P.M.

1. **CALL TO ORDER:** 6:06 pm
2. **CITY COUNCIL ROLL CALL:** GOLD, PITTMAN, MITCHELL, BASTIAN not present
3. **ROLL CALL:** ROGERS, HYER, MORTENSEN, SOELBERG
4. **PLEDGE OF ALLEGIANCE**
5. **GENERAL DISCUSSION:**

The City Council requested to meet with the city departments to get an overview and ask questions. The annual report was presented to give an overview of the library. The library is a center for education, enlightenment, and enjoyment. It is a library of things like puzzles, fishing poles, memory care collection, and more. There is digital content and physical content. The biggest challenge for the library is pace and having enough staff.

Questions were asked about digital resources, consortium and book loans, classes, and how items are chosen for the library.

The City Council gets updates from Council Member Mitchell, but they would like quarterly updates from the Director to give updates and what is needed to help meet long term goals and overcome obstacles. Steve will talk to Sharon to get this scheduled.

6. **ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

None

7. **Approval of Minutes for February 21, 2018 Mtg.**

Motion to Accept Meeting Minutes: Soelberg
Second: Mortensen
Approved: Yes

8. **Approval of Bills**

Motion to Approve Bills: Hyer
Second: Soelberg
Approved: Yes

9. **REPORTS:**

A. **Friends of the Library Report:** no report

B. **Director's report:**

- a. Attended library conference in Philadelphia and based on information present, would like to explore a culinary literacy program.
- b. City's population growth is a focus. Need to explore options to help the library serve a larger population.

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- c. Staff changes.
- d. Budget preparation and review.

C. Library Liaison / City Hall Reports (Council Member Mitchell):

- a. The Mayor highlighted the library in the State of the City.
- b. Encouragement to look at city council agendas and participate in meetings.

10. OLD BUSINESS:

Board Vacancy applications: 3 applications were received. The process is for the Mayor to interview along with Steve and one Board member. Rogers will invite candidates to attend May meeting.

11. NEW BUSINESS

A. Job Description Modification: Modification request to duties listed in job description.

Motion to Approve the amended job description as presented: Soelberg
Second: Mortensen
Approved: Yes

B. Discussion of Hot Spots

12. ADJOURNMENT: 7:20 pm

Motion to Adjourn: Soelberg
Second: Hyer
Approved: Yes

The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk's Office at (208) 939-6813 at least 24 hours in advance of the meeting date and time.