



**THE CITY OF EAGLE
EAGLE LIBRARY BOARD**
Eagle City Hall, 660 E. Civic Lane
February 21, 2018 6:00 P.M.

1. **CALL TO ORDER:** 6:01 pm

2. **ROLL CALL:** ROGERS, HYER, MORTENSEN, SOELBERG

3. **ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

Yes. Add Cataloger Job Description under "New Business".

Motion to Modify Agenda: Soelberg

Second: Rogers

Approved: Yes

4. **Approval of Minutes for January 17, 2018 Mtg.**

Motion to Accept Meeting Minutes: Mortensen

Second: Hyer

Approved: Yes

5. **Approval of Bills**

Motion to Approve Bills: Hyer

Second: Soelberg

Approved: Yes

6. **REPORTS:**

A. **Friends of the Library Report:** no report

B. **Director's report:**

a. Circulation up in January 121,000, 170,000 for the year.

b. Programming up 105% over last year.

c. Weeding the children's collection.

d. City Council members want to meet with the Library staff and board

C. **Library Liaison / City Hall Reports (Council Member Mitchell):** no report

7. **NEW BUSINESS**

A. **Distribution of Free Materials Policy:** Annual policy review. There are no proposed changes.

Motion to Approve the Distribution of Free Materials Policy: Soelberg

Second: Hyer

Approved: Yes

B. **Donations Policy:** Annual policy review. There are no proposed changes.

Motion to Approve the Donations Policy: Soelberg

Second: Mortensen

Approved: Yes

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C. Library Use Policy: Proposed change to allow guests under the age of eighteen to be issued an account without picture ID and without a parent or guardian present.

Motion to Approve the Library Use Policy as presented: Hyer

Second: Soelberg

Approved: Yes

D. Cataloger Job Description: Proposed change to job description to clarify job duties.

Motion to Approve the modified job description: Soelberg

Second: Mortensen

Approved: Yes

E. Aspen Institute Dialogue on Public Libraries Rising to the Challenge work session –
tabled to next month

8. OLD BUSINESS: none

9. ADJOURNMENT: 6:24 pm

Motion to Adjourn: Soelberg

Second: Hyer

Approved: Yes

The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk's Office at (208) 939-6813 at least 24 hours in advance of the meeting date and time.