

**THE CITY OF EAGLE  
EAGLE LIBRARY BOARD  
Eagle City Hall, 660 E. Civic Lane  
September 20, 2017 6:00 P.M.**

**1 CALL TO ORDER** 6:03 pm

**2 ROLL CALL: SOELBERG, MITCHELL, HYER, MORTENSON**

**3 ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

Motion to approve Consent Agenda: Hyer

Second: Mortenson

Approved: Yes

**4 CONSENT AGENDA**

**A. Minutes for August 16, 2017**

**B. Approval of Bills**

**C. 3D Printing Policy.** Annual review of the 3D Printing Policy. Originally adopted on September 12, 2016. There are no recommended changes.

**D. Hours of Operation.** Annual review of the Hours of Operation Policy. Originally adopted on June 21, 2017. There are no recommended changes.

**E. Volunteers Policy.** Annual review of the Volunteers Policy. Originally adopted on March 11, 2013; reviewed and reaffirmed September 12, 2016. There are no recommended changes.

**F. Guest Privacy Policy.** Annual review of the Privacy Policy. Originally adopted September 12, 2016. There are no recommended changes.

**G. Mobile Hotspots.** Annual review of the Mobile Hotspot Policy. Originally adopted on September 12, 2016. There are no recommended changes.

**5 REPORTS:**

**A. Friends of the Library Report (Friends' Board Representative)**

**B. Director's Report**

Circulation is up 12% with a probable year circulation of 435,000. The handling system has been expanded.

Steve attended a conference for small and rural libraries and wants to share ideas from a workshop about the Aspen Institute and implement some of the ideas.

**C. Library Liaison / City Hall Reports (Council member Preston)**

Council members not present.

**6. OLD BUSINESS**

A. Job Descriptions

**7. NEW BUSINESS**

A. Board of Trustees nominations for FY 2017/18

Motion to approve Board of Trustees nominations: Soelberg

Second: Mortenson

Approved: Yes

B. Holiday Closings

It was discussed and decided that the library will close on Friday, November 10th for Veteran's Day. In addition, the library will close on Christmas Eve and Christmas Day and New Years Day.

Motion to approve Holiday Closings: Soelberg

Second: Hyer

Approved: Yes

C. *Technology Plan, 2017-2023*. This is the annual update of the Library's Technology Plan. Staff is requesting its approval.

Motion to approve Technology Plan: Mitchell

Second: Mortenson

Approved: Yes

**8. EXECUTIVE SESSION** : 74-206. Executive sessions -- When authorized. (1) An executive session at which members of the public are excluded may be held, but only for the purposes and only in the manner set forth in this section. The motion to go into executive session shall identify the specific subsections of this section that authorize the executive session. There shall be a roll call vote on the motion and the vote shall be recorded in the minutes. An executive session shall be authorized by a two-thirds (2/3) vote of the governing body. An executive session may be held:

74-206 (1) (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general.

74-206 (1) (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

Motion to go into Executive Session: Soelberg

Second: Mitchell

Approved: Yes

Time: 6:37 pm

**9. ADJOURNMENT** 8:07 pm